

## **ADDENDUM NUMBER 2**

**January 29, 2024**

**TO**

**RFP # 2024-001 General Student Transportation Services Agreement**

**RFP # 2024-002 Athletic and Field Trip Transportation Services Agreement**

**RFP # 2024-003 Summer School Student Transportation Services Agreement**

**Utica City School District  
929 York Street  
Utica, NY 13502**

To All Potential Proposers:

This Addendum is issued to clarify and revise the obligations set forth in the above referenced Request for Proposals (RFPs) distributed on or about January 17, 2024, by the Utica City School District ("School District"), and for informational purposes, as follows:

1. Currently this school year you are assessing over \$20,000 in Liquidated Damages per week, with a majority of those charges being related to late second tier runs. This would be equal to well over \$700,000 per school year in Liquidated Damages. Do you expect this level of liquidated damage to continue into the next contract?

**The successful proposer(s) will be responsible for timely transportation of students for all assigned routes, including all second tier routes. Any pervasive failure to timely transport students will be addressed in accordance with the terms of the RFPs, including those governing liquidated damages. At the liquidated damages rates set forth in the RFPs, application of liquidated damages in the range of \$20,000 per week would be the result of a pervasive and systemic failure to timely transport students.**

2. Currently your high school afternoon bell time is at 2:35 pm. The second tier elementary schools that are routed with the high school are expecting the buses to arrive by 3:05 pm. The average high school tier is about 40 minutes. This does not allow buses enough time to get to the second tier. Does the district intend to change bell times to allow enough time between tiers.

**All current bell times for the 2023-24 school year are available upon request. The successful proposer(s) will be responsible for timely transportation of students for all assigned routes, including all second tier routes. As the School District has done previously, the School District will meet with the successful proposer(s) before September 1<sup>st</sup> each school year to review the bell schedules with the successful**

**proposer(s), and take into consideration any recommendations made by the successful proposer(s) with respect to routing.**

This Addendum modifies and amends the above referenced RFPs and is hereby made a part of the RFPs. All other specifications, terms, conditions, deadlines, and information contained in the RFPs not addressed by this or another Addendum issued by the Utica City School District remain unchanged.

**PROPOSER ACKNOWLEDGEMENT:**

**THIS ADDENDUM MUST BE SIGNED BY THE PROPOSER AND ATTACHED TO ITS RESPONSE TO THE RFP**

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Company Name

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Authorized Signature

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Print Name

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Title